



**Spelthorne
Borough Council**

Council Meeting
Thursday, 18 July 2019



10 July 2019

Please reply to:

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To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held in the **Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames** on **Thursday, 18 July 2019** commencing at **7.30 pm** for the transaction of the following business.

Daniel Mouawad
Chief Executive

Councillors are encouraged to wear their badge of past office at the Council meeting.

For those Councillors wishing to participate, prayers will be said in the Leader's office starting at 7pm.

AGENDA

Description	Page nos.
1. Apologies for absence To receive any apologies for non-attendance.	
2. Minutes To confirm as a correct record the minutes of the Annual Council meeting held on 21 May 2019.	9 - 14
3. Disclosures of Interest To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for Members.	
4. Announcements from the Mayor To receive any announcements from the Mayor.	
5. Announcements from the Leader To receive any announcements from the Leader.	
6. Announcements from the Chief Executive To receive any announcements from the Chief Executive.	
7. Questions from members of the public The Leader, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 14.	

Note: the deadline for questions to be considered at this meeting is 12 noon on Thursday 11 July 2019.

The following questions have been submitted by John Seaman:

1. "To enhance equity may everyone who receives an answer to a written question at a meeting of Spelthorne Borough Council have the opportunity to ask a supplementary question?"
2. "Is Flower Pot Green in Sunbury a registered village green?"

8. Petitions

To receive any petitions from members of the public.

9. Report from the Leader of the Council

To receive the report from the Leader of the Council on the work of the Cabinet at its meetings held on 19 June (attached) and 17 July 2019 (to follow). 15 - 16

10. Report from the Chairman of the Overview and Scrutiny Committee

To receive the report from the Chairman of the Overview and Scrutiny Committee on the work of her Committee. To Follow

11. Report from the Chairman of the Planning Committee

To receive the report from the Chairman of the Planning Committee on the work of his Committee. 17 - 18

12. Motions

To receive any motions from Councillors in accordance with Standing Order 19.

The following three Motions were received by the deadline of Monday 8 July 2019:

1. "That officers investigate whether it is feasible to enter into a reciprocal agreement with Surrey County Council for Spelthorne Borough Council to act on their behalf to remove Traveller encampments when on the highway and append such charges involved to Surrey."

**Proposed by Councillor R.W. Sider BEM
Seconded by Councillor C. Barnard**

2. "That henceforth the formal position of Spelthorne Borough Council will be to oppose any increase in air traffic movements at Heathrow airport.

The Council notes that this new position in principle is based on the impact on local residents and the environment from air traffic, and that the Council now believes that an increase in capacity is unsustainable and damaging to the borough.

The Council's response to the LHR Expansion Consultation closing on 13th September 2019 will clearly indicate this change in policy and Spelthorne Borough Council's opposition to the proposals in principle."

**Proposed by Councillor L.E. Nichols
Seconded by Councillor S.M. Doran**

3. "In the light of Spelthorne Borough Council's commitment not to allow "any developments in the Borough that are detrimental to air quality" (as per the SBC press release 'Protecting Air quality in Spelthorne' dated 20/6/2019) and bearing in mind the fact that any Heathrow expansion will have serious knock on effects in terms of air quality and reduction of green spaces in the Borough inter alia through the envisaged building of a large car park between Oaks Road and the A3044 in Stanwell which currently acts as an important noise and pollution buffer zone for residents and as a carbon sink, the Council's new position to be reflected in its official response to the London Heathrow expansion consultation will be to oppose any expansion of Heathrow completely."

Proposed by Councillor J.H.J. Doerfel
Seconded by Councillor V. Siva

13. Questions on Ward Issues

The Leader, or his nominee, to answer questions from Councillors on issues in their Wards, in accordance with Standing Order 15.

Note: the deadline for questions to be considered at this meeting is 12 noon on Thursday 11 July 2019.

One Ward Issue question has been received to date from Councillor J.R. Sexton.

"Why did it take the Police one day to support the Council to move the unlawful caravans and owners from Shortwood Common on the 16th June?"

We allowed them one night driving around the Common like a race track.

The Council and the Police have a statutory duty to protect the land under section 34, 1988 Road Traffic Act.

Why was this not used to move them on sooner? It also states "No vehicle may be driven on common land" and we allowed them to flout the law. Can I have assurances that if I receive a call again we will ensure we all act sooner. The law is the law and we must ensure all abide accordingly."

14. General questions

The Leader, or his nominee, to answer questions from Councillors on matters affecting the Borough, in accordance with Standing Order 15.

Note: the deadline for questions to be considered at this meeting is 12 noon on Thursday 11 July 2019.

The following questions have been received to date:

Councillor R.W. Sider BEM

“Will the Leader and members of this Council join me in congratulating Team Spelthorne who took part in this year’s Surrey Youth Games at Guildford, and in doing so with 10 other boroughs competing, topped the medals table with 5 Golds, 5 Silver and 3 Bronze medals?”

And, will members also join me in thanking the Council Leisure staff who undertook the arrangements to partake in these games, and to the many coaches who freely gave up their time to coach and encourage these young people?”

Councillor L.E. Nichols

“Could the Leader please explain why he feels that it is not appropriate to have any councillors from the official opposition on the Local Plan working group?”

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MINUTES OF THE SPELTHORNE BOROUGH COUNCIL

**Minutes of the Annual Council Meeting of Spelthorne Borough Council
held in the Council Chamber, Council Offices, Knowle Green, Staines-
upon-Thames on Tuesday, 21 May 2019 at 7.30 pm**

Present:

Councillors:

M.M. Attewell	J.H.J. Doerfel	T. Lagden
C. Barnard	J.T.F. Doran	V.J. Leighton
C.L. Barratt	S.M. Doran	M.J. Madams
R.O. Barratt	R.D. Dunn	J. McIlroy
C. Bateson	S.A. Dunn	A.J. Mitchell
I.J. Beardsmore	T. Fidler	L. Nichols
J.R. Boughtflower	M. Gibson	R.J. Noble
A. Brar	K.M. Grant	R.W. Sider BEM
S. Buttar	H. Harvey	V. Siva
R. Chandler	I.T.E. Harvey	R.A. Smith-Ainsley
N.L. Cornes	N. Islam	J. Vinson

Apologies: Councillors N.J. Gething, A.C. Harman, O. Rybinski,
D. Saliagopoulos, J.R. Sexton and B.B. Spoor

Mrs. J.M. Pinkerton OBE, The Mayor, in the Chair

139/19 Election of the Mayor

The retiring Mayor, Mrs. J.M. Pinkerton OBE, welcomed all members and guests to the Annual Meeting of the Council and invited Rev. A. Saville, to say a word of prayer.

The Mayor thanked the officers of the Council, her Consort, and the Mayor's secretary, Mrs. Sheila Kimpton, for their hard work and support during her Mayoral year.

Reflecting on her year in office the Mayor was delighted to announce that nearly £47,000 had been raised for her nominated charities, a record breaking

result in Spelthorne. Her year in office had been hard work but a rewarding, fulfilling and learning experience.

It was moved by Councillor R.A. Smith-Ainsley and seconded by Councillor M.M. Attewell and

Resolved that Councillor Mary Madams be appointed Mayor for the Municipal Year 2019-20.

A short adjournment took place to hand over the robes and badge of Office to the new Mayor during which a song and dance performance was provided by students from the Dream Catchers Stage School.

Councillor Mary Madams made the Declaration of Acceptance of Office as Mayor of the Borough of Spelthorne and took the Chair. She thanked her proposer and seconder and the Council for supporting her in her election as Mayor. She presented Mrs. Jean Pinkerton OBE with the past Mayor's badge and a scrapbook commemorating her year in office.

The outgoing Mayor's Consort, Mrs. Linda Burton, presented the Mayor's Consort badge to the new Mayor's Consort, Mr. Andrew Hopgood, and he in turn presented Mrs. Linda Burton with a past Mayor's Consort badge.

The Mayor, Councillor Mary Madams, advised that the theme she had chosen for her year in office was 'Inspire to Aspire', creating awareness of exciting and rewarding career opportunities for young people in the Borough and intended to work with local employers seeking apprenticeship opportunities for those leaving higher education.

During her term as Mayor, Councillor Madams announced that she will be supporting the following charities:

- Midas Plus – a charity run by local people to help local people in need, raising and distributing funds to community groups and individuals
- Eikon – a charity working in local Surrey communities providing long-term support to vulnerable young people.

The Mayor announced that she had appointed a Chaplain for her Mayoral Year, the Reverend Andy Saville, Vicar of All Saints' Church, Laleham and Area Dean for Spelthorne. The Mayor presented Reverend Saville with the Chaplain's badge.

140/19 Minutes

The minutes of the Council meeting held on 25 April 2019 were agreed as a correct record.

141/19 Election of the Deputy Mayor

It was moved by Councillor R.W. Sider BEM and seconded by Councillor M.M. Attewell that Councillor Colin Barnard be appointed Deputy Mayor for the municipal year 2019-20.

Resolved that Councillor Colin Barnard be appointed Deputy Mayor for the municipal year 2019-20.

Councillor Colin Barnard made the Declaration of Acceptance of Office as Deputy Mayor of the Borough of Spelthorne.

The Mayor's Consort, Mr. Andrew Hoggood, presented the Deputy Mayoress' Badge to the Deputy Mayoress, Mrs. Barbara Barnard.

The Deputy Mayor, Councillor Colin Barnard, briefly addressed the Council and thanked his proposer and seconder for their support. He said it was a great honour to be elected as Deputy Mayor and looked forward to supporting the Mayor in her Mayoral year.

142/19 Disclosures of Interest

There were no disclosures of interest.

143/19 Announcements from the Mayor

The Mayor, Councillor Mary Madams, advised all those present that details of some of the events she had planned for her Mayoral year were circulated in the Order of Proceedings.

Upcoming events included:

- Civic Service at All Saints Church, Laleham followed by Thames Boat trip – 2pm, Sunday 9 June
- Flag Raising for Armed Forces Day, Knowle Green – 10.45am Monday 24 June
- Tombola and MidasPlus Duck Race at Staines-upon-Thames Day – 11am, Sunday 30 June

144/19 Election of the Leader

It was moved by Councillor R.W. Sider BEM and seconded by Councillor M.M. Attewell and

Resolved that Councillor Ian Harvey be appointed Leader of the Council for a four year term of office expiring at the Annual Council meeting in May 2023.

145/19 Announcements from the Leader

The Leader congratulated the Mayor on her appointment and looked forward to working with her to ensure another very successful year ahead. He also congratulated the Deputy Mayor on his appointment.

The Leader thanked Mayor Pinkerton for her outstanding work this last year and in particular for raising not far short of £50,000 for her nominated Mayoral charities. He was delighted to announce that Mrs. Pinkerton had kindly agreed to be appointed Spelthorne Borough Council's Education Ambassador.

He congratulated all Members, both re-elected and newly elected. It was an honour to serve our Borough and he was sure we would all strive to serve with diligence. The Leader also commiserated with those former Members who were unfortunately unsuccessful in their re-election bids.

Next, he thanked Members for again showing faith in him and his leadership by his re-election as Leader of the Council and pledged his continued best efforts to meet the needs, expectations and aspirations of the residents of our Borough.

The Leader announced that he had decided in the short term, to have a consolidated Cabinet of just 6:

The Cabinet portfolios were as follows:

Cllr Tony Harman - Deputy Leader and Finance portfolio

Cllr Maureen Attewell - Community Wellbeing and Housing portfolios

Cllr Richard Barratt - Environment and Compliance portfolio

Cllr John Boughtflower - Corporate Management portfolio

Cllr Olivia Rybinski - Economic Development, Customer Service, Estates and Transport portfolio

The Planning portfolio was currently vacant but matters would be dealt with jointly by himself and the Chair of Planning.

The Leader then made the following announcements:

We have recently had public consultations on two of our planned housing developments, Ashford Hospital car park and Phase Two of Ceaser Court in Sunbury. Together these two projects would enable us to deliver over 140 much needed homes for our Borough, many of which would be Key Worker or Affordable homes. At the Ceaser's Court site in Sunbury we have been negotiating for over 18 months with NHS Clinical Commissioning Group to provide a much needed new GP Surgery. These negotiations were ongoing.

The Council was recently successful in its bid for £60,000 from Ministry of Housing Communities and Local Government to support efforts to support those currently, or at risk of, rough sleeping in Spelthorne. This grant would

be used to fund a dedicated outreach and navigator service for the next twelve months, which would focus on working with our partners in the community to support getting rough sleepers off the streets for good.

Confirmation had now been received from Surrey County Council that there would be ongoing funding from 2020 for Family Support across Surrey and in particular for our high performing team who were assessed as “excellent” against all criteria in a recent quality assurance review.

Finally, he reminded Councillors that the closing date for responses to Surrey County Council’s consultation on their ‘Making Surrey Safer plan’ was Sunday 26th May. This proposed changes to the way Surrey Fire and Rescue Service operate in the county. Under the plan, it is proposed to cut night-time cover in Spelthorne to one whole-time crew, from the two whole-time crews which currently operate. This was of great concern and following discussions at our Cabinet on 24th April we would be writing to the County Council later this week with Spelthorne’s response to these proposals. We have expressed our deep concerns over the reduction in night-time cover and a number of other proposed changes under the plan, which we believed would adversely affect Surrey Fire and Rescue Service’s ability to respond to emergencies; in particular high-rise fires and other large scale critical incidents which occur at night.

He urged all Councillors, residents and businesses in the borough, if they had not already done so, to express their views on these changes, which could affect their future safety.

146/19 Committees 2019-20

Details of the Committees and their size and the political allocation of seats (Appendix A) were circulated on the agenda for the meeting. The members to serve on the various Committees (Appendix B) were circulated at the meeting on the supplementary agenda.

It was moved by Councillor I.T.E. Harvey and seconded by Councillor A.C. Harman and

Resolved to agree:

- a) the appointment of the Committees shown at Agenda Item 9 of the size indicated and with the terms of reference and functions set out in Part 3 of the Council’s Constitution;
- b) the allocation of seats as shown on revised Appendix A;
- c) the Councillors to serve on Committees as shown on revised Appendix B; and
- d) that Mr. Murray Litvak be appointed as Chairman of the Members’ Code of Conduct Committee.

147/19 Appointment by the Council to Outside Bodies

South West Middlesex Crematorium Board

It was moved by Councillor I.T.E. Harvey and seconded by Councillor M.M. Attewell that Councillor R.J. Noble be appointed as the Council's representative on the South West Middlesex Crematorium Board.

Councillor S. Dunn proposed that Councillor R.D. Dunn be appointed as the Council's representative on the South West Middlesex Crematorium Board. The nomination was seconded by Councillor C.L. Bateson.

Resolved that Councillor R.J. Noble be appointed as the Council's representative on the South West Middlesex Board.

It was proposed by Councillor I.T.E. Harvey and seconded by Councillor M.M. Attewell that Councillor A. Brar be appointed as the Council's deputy representative on the South West Middlesex Crematorium Board.

Councillor C.L. Bateson proposed that Councillor S. Dunn be appointed as the Council's deputy representative on the South West Middlesex Crematorium Board. The nomination was seconded by Councillor T. Fidler.

Resolved that Councillor A. Brar be appointed as the Council's deputy representative on the South West Middlesex Board.

Surrey Police and Crime Panel

It was moved by Councillor I.T.E. Harvey and seconded by Councillor M.M. Attewell that Councillor R.O. Barratt be appointed as the Council's representative on the Surrey Police and Crime Panel

Councillor S. Dunn proposed that Councillor C.L. Bateson be appointed as the Council's representative on the Surrey Police and Crime Panel. The nomination was seconded by Councillor L.E. Nichols.

Resolved that Councillor R.O. Barratt be appointed as the Council's representative on the Surrey Police and Crime Panel.

Report from the Leader of the Council on the work of the Cabinet

Meeting held on 19 June 2019

This is my report as the Leader of the Council on the work of the Cabinet. It is an overview of the main business considered by the Cabinet at its meeting on 19 June 2019.

1. Single-Use Plastics Policy and Strategy

- 1.1 We considered a report on the adoption of a Single-Use Plastics Policy and Action Plan.
- 1.2 Spelthorne Council understands the urgent need to tackle avoidable plastic waste and be part of the solution. Spelthorne actively participated in the Surrey Single-use-Plastic Task Group set up in August 2018, which included representatives from all Surrey local authorities. A common vision was established of “supporting Surrey to become a SUP free county” and joint policy objectives agreed in October 2018. A Surrey wide strategy was then developed and subsequently adopted by the Surrey Environment Partnership in January 2019. The strategy provides a roadmap to meet the objectives and an action plan with good practice activities enabling each authority to customise its approach.
- 1.3 We agreed to adopt the Spelthorne Borough Council Single-use Plastics Policy and Five Year Action Plan, and the associated Single-use Plastics Strategy for Surrey. This will enable the Council to respond to Government single-use plastics targets and meet the needs and expectations of residents in respect to tackling avoidable plastic waste. The strategy and policy will help embed these principles into other areas of the Council and stakeholders’ activities.

2. Treasury Management Annual Report

- 2.1 We considered a report on the performance of the treasury management function and noted the Treasury Outturn position for 2018-19 and the financial environment in global markets, as detailed in the report.

3. 2018/19 Provisional Capital Outturn Report

- 3.1 We considered a report on the provisional capital outturn spend for 2018/19. The majority of the £473.68m underspend related to the acquisition of assets projects and the remainder to Housing Development schemes. The proposed capital carry forward of £17.5m included £16.2m for the Ashford hospital development project which was agreed late in 2018/19, and various other capital schemes.

3.2 We agreed to note the report and approved the capital carry forward of £17,474,900.

4. 2017/18 Provisional Revenue Outturn Report

4.1 We considered a report on the provisional revenue outturn for 2018/19. We noted a surplus for the year of £2.97m, of which £1.63m related to proposed carry forward items with £1.34m set aside for future planned projects, resulting in a net balanced budget.

4.2 We agreed to note the provisional revenue outturn for 2018/19 and approved the revenue carry forward of £1,626,061.

5. Appointments to Outside Bodies and Working Groups

5.1 Cabinet delegated the appointments of representatives to Outside Bodies and Working Groups for 2019/20 to the Leader and Deputy Leader.

Councillor Ian Harvey
Leader of the Council

18 July 2019

Report of the Chairman on the work of the Planning Committee

The Planning Committee has met on two occasions since the previous report was prepared for the Council meeting. This report therefore gives an overview of the key items considered by the Committee at its meetings on 29 May and 26 June 2019.

1. Planning Committee – 29 May 2019

- 1.1 This meeting considered 3 planning applications, 4 public speakers and one ward councillor took the opportunity to address the Committee.
- 1.2 Application 18/01259/FUL – The Old Police Station, 69 Staines Road East, Sunbury-on-Thames: This application sought approval for the conversion, extension and alterations of the existing old police station building, which is locally listed, to provide 4 flats, together with the erection of a new 2 storey building to provide an additional 4 flats following the demolition of the existing outbuildings. The Committee approved the application.
- 1.3 Application 19/00325/HOU – 2 Bush Road, Shepperton: This application sought approval for the erection of a single storey front extension and two storey side and rear extension with incorporation of a garage. Councillor M. Attewell had called-in the application. The Committee approved the application subject to an additional informative to control noise, pollution and parking during the building operations.
- 1.4 Application 19/00444/ADV – Charlton Lane Eco Park, Shepperton: This application sought approval for the retention of the display of a large, free standing, 6.52m tall non-illuminated sign at the entrance to the Eco Park site. The Committee overturned the recommendation and refused the application as the advertisement by reason of its size, materials and prominent location, would have an adverse impact on the visual amenity of the locality, contrary to paragraph 132 of the National Planning Policy Framework, February 2019.

2. Planning Committee – 26 June 2019

- 2.1. This meeting considered 3 planning applications, 4 public speakers took the opportunity to address the Committee. The Chairman read out a statement on behalf of a ward councillor.
- 2.2. Application 19/00290/FUL – Site at 17- 51 London Road, Staines-upon-Thames: This application sought approval for the erection of six buildings to provide 467 residential homes (Use class C3) and flexible commercial space at ground and first floors (Use Classes A1-A3, B1a, D1 or D2), car parking, pedestrian and vehicle access, landscaping and associated works. A recorded vote was called for and the Committee approved the application.
- 2.3. Application 19/00428/FUL – St James School, Church Road, Ashford: This application sought approval for the erection of a new sports hall facility to include 4 badminton courts, fitness suite, 2 changing rooms, storage, first aid room and reception area and the demolition of the existing multi use games area (MUGA) and provision of an outdoor 5 aside pitch and car park. The

Committee agreed to refer the application to the Secretary of State with a recommendation to approve.

- 2.4. Application 19/00543/FUL – Land at Orchard Close, Ashford: This application sought approval for the erection of a 3 bedroom chalet bungalow with ancillary access and parking. The application had been called-in by Councillor R. Barratt. The Committee approved the application.
- 2.5. The Committee noted that planning permission had been granted under officer delegated powers for application 19/00483/FUL – installation of a new atrium roof to Building 200 at BP International Centre, Chertsey Road, Sunbury-on-Thames.

Councillor Richard Smith-Ainsley
Chairman of Planning Committee

18 July 2019